

CONFIDENTIAL

DDS&T-3777-82

26 AUG 1982

MEMORANDUM FOR: Director of Development and Engineering
Director, Foreign Broadcast Information
Service
Director, National Photographic Inter-
pretation Center
Director of Research and Development
Director of SIGINT Operations
Director of Technical Service

FROM: R.E. Hineman
Deputy Director for Science and Technology

SUBJECT: Engineering Seminar on Program Management
18-20 October 1982 ☐

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1. The twelfth running of the Engineering Seminar on Program Management will be held from 18-20 October 1982 at ☐. This three-day course will consist of approximately 15 one-hour sessions, ten of which will be lectures keyed to the provided syllabus and the balance for case studies, panel presentations, and discussions. Each of the lecture sessions will have a specific topic with key guidelines provided; these guidelines will be the basis for a final test to determine accountability. Discussions will be centered around case studies of both on-going projects and completed contracts in which the positions of both government and industry will be presented. Attendees are required to complete a course critique. An agenda is attached for your information. ☐

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2. We are also providing, for your information, an attachment listing those personnel throughout the directorate who have attended past runnings of the course. This data may be helpful to you in the selection process of the candidates requested herein. ☐

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3. Please provide, by COB 10 September 1982, not less than six (6) candidates for the October running of the subject seminar. I will advise you of those selected and have provided the appropriate course documentation concurrent with such notification. ☐

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Attachments

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DDS&T/PMS, () js (24 August 1982)

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